

Great Easton Village Hall Committee

Weds 23rd Oct 2024 at 10am

Minutes

Present

Tim Smith (Chair), Alice Murdock (Deputy Chair & Minutes), Mandy Law (Treasurer), Bob Wilson, Sue Peet, Lorna Bryant, Margaret Stamp & Louisa Feltham
Apologies were received from Teresa Chapman.
Chris Stirney was welcomed onto the Committee

Minutes of the Previous Meeting

These were agreed

Matters Arising

- **Constitution and Policies** a meeting dedicated to these issues needs to be organised **(TS)**
- **Trustees** All existing Committee members have agreed to be Trustees - new member Chris needs to be invited. **(TS)**
Trustee indemnity insurance cover for up to £500,000 has been purchased.
- **Facebook Group** Mandy reported that the group now has 64 members.
- **Secretarial Role** Alice to continue in absence of a replacement!
- **Questionnaire** The idea of a village-wide questionnaire has been subsumed into other projects. The 106 Working Group have put together a small questionnaire for user groups pertaining to the kitchen and Bob reported that the Neighbourhood Plan Review may have to incorporate a V Hall questionnaire into a whole Village document depending on the level of Review required. (Determined by HDC)
- **Fire risk Assessment** Still awaiting response from Lucy Walsh **(BW)**
- **Towel Holder** Alice reported that Andy had relocated the towel holder away from the toilet in the front disabled loo and installed a simple toilet roll holder in its place.
- **Drainpipe (AM)**
- **Back Disabled Toilet Works (AM)**
- **Dog Fouling Surveillance** Nothing conclusive discovered - instances of dog fouling appear to have reduced but monitoring would continue.
- **Roof Gutter** Moss needs to be scraped off the roof and gutter cleared of leaves **(TS, SP & AM)**
Alice reported that the outside drain by kitchen window also needs regular checking for leaf debris blockages

Finance

- **Financial Statement** Mandy reported that we are still suffering from a drop in rental income and operating at a deficit of £340 per month. However the FFS and gig bars are bringing in a welcome addition to our funds. Current true total is £19,220.
Mandy is exploring different bank accounts which could give better interest rates and not charge a monthly fee (currently £60 per annum). Virgin Money seems a possible option but require a large questionnaire to be filled in. **(ML/TS)**
Chris suggested contacting Brian Frisby as GERG (Great Easton Recreation Committee) have just gone through a similar process. **(ML)**
- **106 Funding/Grant Application** Sue sought clarification as to whether the Working Group should be looking at a larger capital project for the kitchen or a more basic refurbishment. We

agreed we should look to get on with the simpler refurbishment as funds were already available for this. However Tim suggested that any work carried out should be mindful of any larger development in the future. **(Working Group - TC/ML/LB/SP)**

- **Valentine Goodman (AM)**

Hall Refurb & Repairs

- **Decorating Update** Louisa requested that GELT would ideally like to remove the dado rail that runs on either side of the stage and gets in the way of things lying completely flush to the walls. Also would like to paint the stage ceiling a dark colour, install some wall brackets and more stage lights. These would be considered when costings were available **(LF)**
- **Structural Survey** This has now been received and did not reveal any major problems. Using this document, Kieron Law will produce a prioritised to do list by our next meeting. **(KL)**

Fund Raising

- **FFS & GEPOS gig bars.** Having done two pop ups and one gig, we are now beginning to establish a routine for these successful and profitable occasions. A team of four is needed per event - two selling, one “on the till” and one on washing up duties. As well as the Committee, it would be useful to have a network of willing helpers to call on. As the gig bar times are condensed into the start of the evening followed the interval, Bob will consider pre-ordered and pre-paid interval drinks.
We need to look at Dec “Twixtmas” date to decide if we should run it - possibly with a “bring your leftover food” theme. Also consider if we run FFS and GEPOS on two consecutive nights - is the clientele sufficiently different to warrant this?
- **100 Club** This years list is nearly complete and the draw for Oct/Nov was done. Should we wish to make changes to subs/prize money next year we should start to consider it now. To that effect, we need to check our licence conditions. Alice reported that although licence fee is paid annually, she has never seen the actual licence - need to obtain a copy of this! **(AM)**
- **Grand Raffle (TC)**

AOB

- Alice reported that one of our newly purchased garden benches has faulty leg bolts (as flagged up by supply company) They have sent a repair kit which needs to be attended to **(AM)**
- The contact list for boiler engineer, plumber and electrician has been put up in the Kitchen Cleaning Cupboard
- The missing tablecloths have been found - on the day the replacement material arrived! - Alice has material at home.
- Two possible funding opportunities have come to light - The Rural Communities Council (RCC) for Leicester and Rutland and HDC Rural Arts, Cultural, Creative and Heritage Activities Grant. The details of both need to be looked at to see if we may qualify. **(Working Group/CS)**
- Our regular Remembrance Day Coffee Morning will be held on 11th Nov following the Act of Remembrance at the War Memorial - need to sort helpers and refreshments **(TS/AM)**
- Following a recent incident when the central heating boiler lost pressure, Tim said he would include the “topping up process” in his next technical session **(TS)**
- Christmas Decorations to be put up on Monday 2nd Dec at 2pm and removed on Monday 30th at 2pm. Helpers to be confirmed nearer the date **(TS/AM)**

The meeting closed at 11.45am

The next meeting is Weds 27th November at 10am