

Minutes of Great Easton Village Hall Committee

Weds 24th January 2024 at 10am

Present

Tim Smith (Chair), Alice Murdock (Minutes), Eve Atkin, Sue Peet, Louisa Feltham, Lorna Bryant, Margaret Stamp. Apologies were received from Kay Mitchell & Teresa Chapman

Minutes of Previous Meeting

These were agreed.

Matters Arising

No further update on replacement of caretaker/cleaner.

The new staging has arrived and is currently in situ for the Pantomime. The individual sections are bracketed together and screwed to the front of the stage to avoid any movement or slippage. After use this will be removed and stored under the stage on the bespoke trolley made by Willie Boyd. All subsequent users will be reminded about the necessity of securing the equipment.

It was confirmed that Mark & Diane have now made monthly bookings for their pop-up bars.

Further investigation of the bad odour in the rear Disabled Toilet revealed a problem with the diaphragm on the vent pipe. Replacement by Willie Boyd has resolved the issue.

Finance

New Treasurer, Eve, explained that there had been a further delay in the personnel changeover at HSBC so she was unable to present the current financial update. Hopefully the situation will be resolved in the next couple of weeks and Eve will send out an update as soon as she gets full access to the accounts.

It was noted that bookings are on the increase.

Hall Refurb and repairs

Teresa informed us by email that the decorator she had shown around the Hall had declined to offer a quote as he felt the job was too big for him. Further decorators need to be investigated. To this end members of the Committee requested that Kay resend out the "list of works" that she had recently compiled - also to check if painting the stage had been included. **Action KM**

The cooker has been serviced and the loose door repaired. (ndaservices.co.uk)
Signage on how to use cooker to be updated **Action AM**

Fundraising

We are committed to organising the Raffle and Tombola for the Open Garden Sunday on 23rd June. Whilst everyone should be involved there is a need to form a sub committee to progress this further. **(c/f)**

Grants etc - Eve volunteered to explore any suitable grant options **Action Eve**

Go-fund-me page. Discussion was held over whether this should be set up for general fundraising or a specific goal (ie hall decoration) Sue & Tim to further discuss the options **Action TS & SP**

Open Gardens **(c/f TC)**

Marketing & Publications. Alice submits a monthly "What's On at the V Hall" page for the Parish Magazine. Sue has written a piece about the Hall for the next Great Easton Matters Newsletter.

Future Events - once again many ideas were discussed but nothing was decided upon. Sue offered to draw up a rough schedule of Hall Events to see where any fundraising events could be fitted in. Chair Tim emphasised the need for individual members to be prepared to take on the co-ordination of a specific event. **(c/f)**

AOB

The T&Cs have recently been updated along with a new Cleaning Checklist given to hirers.

Update of Website - Tim will undertake this and would welcome any suggestions, rewordings or photographs from Committee members **Action TS**

The 100 Club annual Licence has been renewed (runs Jan-Dec)

The recent wet weather has taken its toll on the Hall Noticeboard. Kevin Chapman has kindly offered to make a new one and the Committee agreed to pay for any materials.

The guttering at the front of the hall requires attention - one area appears to be bent, allowing water to spill down the stonework causing damp and one of the downpipes has a hole in it. Situation to be discussed with Willie Boyd

Action AM

Eve pointed out that she hoped to return to work in the near future which might make attending Committee meetings difficult.

Date of next meeting Weds 28th February at 10am

Meeting closed at 11.30am