

MINUTES OF THE GREAT EASTON VILLAGE HALL
COMMITTEE MEETING
27TH JULY 2022 AT 10.00AM

1. Welcome and Apologies

Present: Tim Smith, Alice Murdock, Margaret Stamp, Louisa Feltham,
Lorna Bryant, Sally Armstrong

Apologies: Vikki Halliday

Meeting started at: 10.08

2. Matters Arising:

- **Roadside Advertising Boards – financial contribution to Walk on the Wildside and storage options (KM)**

Teresa Chapman has offered storage for the 10 advertising boards and the VHC agreed to contribute half of the cost towards building them.

Action: KM to ask for an invoice/final amount

Future rental of the advertising boards. It was agreed that groups who want to use the boards will be charged £20 rental, with £15 returned when the boards come back, however if there is any damage the £20 will be kept for replacements.

Anyone interested in renting the boards to contact Teresa Chapman/Kay Mitchell.

- **Info/Display Board outside the Shop**
Various options and locations have been discussed without a solution.
Action: KM to speak with Kev Chapman to see if he has any solutions/suggestions/options for location and scope for making an A1 advertising area/board
- **Garden refurb (TS) (Item 4)**
- **Frosting to Exterior Walls (TS) (Item 5)**
- **Stage-blocks and storage options (LF) (Item 6)**
- **Hall keys for PL – Phil Long still to be handed his keys (c/f AM)**
- **Lighting in the bar area (c/f TS)**
- **Key safe – still to be installed (c/f AM)**
- **Toilet Refurbishment and quote (Item 7)**

3. Finance

Our current balance is £34,500 although we are still holding some funds for Walk on the Wildside

There is around £300 available from the Swings fund

We are in the process of undertaking considerable repairs and planned improvements to the VH and garden which will ultimately impact on the budget

Group bookings are ticking along and private bookings are steady.

Utility bills and costs of energy are uncertain at present. These will also have an impact.

Action: Tim and Vikki to do an analysis of income/outgoings in preparation for any increase in energy costs, and for the ongoing repairs and refurbishments which are taking place. This may need to be offset by an increase in rental charges.

c/f increase in charges TS/VH

4. Garden Refurb and Watering Rota

Following agreement from the Parish Council, Willy Boyd has now removed both sets of swings and is in the process of laying new turf to provide a larger lawned area outside the VH.

The new grass will need watering regularly over the next two weeks, particularly around the edges. The final delivery of turf is arriving shortly. Once the lawn is long enough it will need a light cut with a lightweight mower, leaving the cuttings on the top.

Watering Rota – a couple of hours each evening is needed over the next two weeks, using the sprinkler and a spray gun for the edges.

Action: Sally possibly has a spare spray gun, otherwise Tim will order new one.

Action: Tim to organise a daily watering rota and email Committee members. The edges can be watered first using the spray gun, then the sprinkler attached to the hose and left on for 2 hours.

Action: Need to find someone with a lightweight mower. (All)

5. Stone Repairs

Waiting on Willy Boyd to start the work. Possibly after the garden is finished. Willy has provided a competitive quote at a good price and the VH has paid a 50% deposit to Willy to start the work.

There is no contingency in the quote for any unforeseen costs.

Willy is waiting until the weather gets cooler before he starts

6. Storage options for GELT

Louisa reported that there is nowhere for GELT to store the stage blocks currently stacked outside in the garden, or any scope to remove them. These are very heavy and will need to be accessible for future productions, until the new staging is identified and costed.

Louisa reported that some of the more portable, lightweight staging options may not be safe. As storage is an issue, the staging will need to be collapsible. All options still need researching and costing – awaiting feedback from Louisa.

Action: c/f Louisa to look at various options and costings, to report back at our next meeting.

7. Toilet refurb

Tim is going to ask Willy Boyd for a quote to undertake the Toilet Refurb, together with some additional plumbing work required in the kitchen.

Action: c/f TS

8. AOB

- Insurance Inventory: **c/f SA/AM to set a date to complete the inventory**
- Gazebo: Needs to be erected to see what condition it's in
Action: SA/AM
- Sally suggested buying a couple of water butts as these would help with watering and are more environmentally friendly than using the hose. **c/f check out down pipes and price-up water butts**

Meeting ended 10.57