

GREAT EASTON VILLAGE HALL COMMITTEE MEETING

Held at the Village Hall

Wednesday 9th February 2022 @ 10.30

Meeting started: 10.32

1. Welcome and Apologies

Attendees: Tim Smith, Alice Murdock, Sally Armstrong, Kay Mitchell (Minutes)

Apologies: Lorna Bryant, Louisa Feltham, Vikki Halliday, Margaret Stamp,

2. Minutes from the previous meeting held 24 November 2021 read and agreed

3. Matters Arising from previous meeting

- Roadside Advertising boards **(AM) c/f**
- Info/Display board outside shop **(AM)**
- Garden Refurbishment (Action: **Sally to approach Esther McMillan**)
- Update on Wall Frosting repairs **(TS/AM)**
- Stage Blocks **(LF)**
- Archive Room electrics **(TS) c/f**
- Gazebo donation **(AM)**

4. Meeting Agenda

a) Roadside Advertising boards **(AM) c/f**

The Walk on the Wildside project is also looking to purchase similar boards so there may be an opportunity to do something jointly. **(KM)**

b) Info/Display board outside shop **(AM)**

This action was originally formed to find alternatives to using multiple 'A' Frames for advertising up-coming village events. The frames are usually located outside the Village Stores, placing pressure on the staff at the shop and on the outside space. Also the cost factor, as frames frequently become damaged. There have been longstanding issues with A Frames not being waterproof and posters becoming damaged.

Research undertaken by Alice identified a freestanding, fairly robust option that would fit underneath the permanent PC Noticeboard and could be safely secured outside the shop.

It was also suggested the WI wall cabinet at the shop might be an option as it's no longer in use, or perhaps replaced with an A1 size wall mounted version.

Action All – to research other possible options that might be suitable and sustainable for the job, as well as water-tight (116cm height required)

c) Garden Refurbishment (Action: Sally to approach Esther McMillan)

Sally and Alice have spoken with Esther, who kindly produced a ground plan for the VH garden which was shared with members.

The proposal is to divide the garden into functional areas, e.g. the garden/lawned area and a hard-standing/parking area, separated by a hedge. A number of design options were discussed, taking into consideration the original idea to include an outdoor covered seating area and improvements to the back of the Hall near the bins.

The Committee noted a thank you to Esther for her contribution, which is much appreciated.

Action: Sally to buy a bottle of wine for Esther

Action: Inform PC of the plan (AM)

More research needed

d) Update on Wall Frosting repairs **(TS/AM)**

Tim has spoken with Mark (builder) who plans to visit the Hall soon, to review the impact and assess whether the damage has escalated. He plans to start the work in the next couple of months.

e) Staging **(LF)**

The Committee are waiting for GELT/LF to provide an estimate/cost for new staging **(c/f LF)**

Action: Alice to consult with Mark Howson to discuss his views on what he might require for his music gigs.

f) Archive Room electrics **(TS) c/f**

g) Gazebo donation **(AM)**

Alice has received the donation which is in the store cupboard.

h) **Toilet Refurb** – request to put this back on the Agenda.

Any refurbishment will depend on outcome of the Wall Frosting repairs, which are a priority. **c/f**

5. Finance (VH)

The current balance is around £43K, including £4K from Walk on the Wildside project. Tim confirmed we have received another Covid Grant for £2.5K.

Thank you to Margaret Stamp for £100 donation from Calendar

6. COVID Update for Hall Users (KM)

A query was raised by someone with a forthcoming booking at the Hall, asking what our Covid Policy was, as there was nothing on the VH website. Given the Government changes that are due to be implemented in March it was felt that there was no need to include any guidance on the website at this time. Advice should be to refer to Govt guidelines and for good practice, adhere to the basics of Distance/Mask/Handsan/Ventilation

7. AOB

- Keys for archive cupboards are with Alice
There are two sets
Keys for the Archive Room are with GELT/Sally/Alice/Tim
Action: new keys required for the History Society (2) and the PC;
Keys for the archive cupboard to be placed in a key safe.
- Sally – a carpet cleaner is required for the Archive Room. Sally has been trying to source one in the village, if nothing forthcoming, it was agreed to hire a cleaner.

Meeting ended 12.10

8. Dates of Meetings 2022:

23 March 2022 AGM

25 May 2022

27 July 2022

28 September 2022

23 November 2022