

**Minutes of the VHC Meeting (Socially Distanced)  
Held Wednesday 22<sup>nd</sup> September 2020 at 10.30 am**

(In line with current Covid-19 Regulations, membership was 5 people from different households)

**Present:**

Tim Smith (Chair)  
Kay Mitchell (Minutes)  
Margaret Stamp  
Lorna Bryant  
Louisa Feltham

**Apologies:**

Alice Murdock  
Vikki Halliday  
Sally Armstrong

Meeting started at: 10.40

1. Welcome from Chair and apologies noted

2. Minutes of the last meeting - read and agreed

3. Matters Arising

- Stage Refurbishment - Louisa has spoken to Terry. He is now back in operation after a 24-week shut down and is in the process of chasing the manufacturer for a replacement lighting desk for the VH
- Roadside Advertising Boards (c/f AM)
- Display Board located outside the shop (c/f AM)
- Stage refurb - painting of blue backdrop c/f
- Replacement of damaged bolt on parish office - **completed**
- Kitchen - corner tap - (c/f TS)
- Replacement tablecloths - **Alice to enquire about gingham fabric (c/f AM)**
- Short Mat Bowls - (c/f AM)
- Toilet Refurb - Agenda item for later in the meeting.
- Archive Room - A working party is to be set up in order to explore the possibility of using the small meeting room as a Village Archive Room. Current VH membership AM/TS/MS/KM, plus PC Chairman Phil Long.  
**Action: AM to contact History Society for a representative.**  
Need to establish the volume of archive material and the type of storage required. LF has found information regarding the Record Office in Wigston which will securely store village records, free of charge.  
**Action: A meeting on site to be arranged once History Soc rep has been identified (c/f AM)**
- Guttering: this has been cleaned out by Alice and Andy and the MHYC items in the storage room have now been raised off the floor to prevent damage if there is any further flooding.

#### 4. Finances:

We currently have £18,069.65 in the bank account plus an additional £997.52 in Petty Cash

Money is owed to the Church from the 2019 Summer Bonanza and some funds from the sale of the Village Tea Towels (**Action Vikki**)

Tim informed members that the Covid-19 Working Group had discussed offering a reduced rate for hirers up to December 31<sup>st</sup>. This might encourage small groups to hold meetings, gatherings etc.

Committee members thought this was a good idea as it offered an incentive to get people into the Hall. They agreed the reduced rate would be £5 hour from October to end of December.

Hall hirers will be allowed some flexibility to complete the cleaning tasks either side of the hours they have hired without having to pay.

#### 5. Toilet Refurb Update

Tim has now secured two quotes however these were quite variable in their content/detail, so it became difficult to make a decent comparison. The two plumbers will be asked to requote. (**Action Tim** - to write a specific terms-of-ref and resend to the two plumbers +1 new suggestion).

#### 6. Covid-19 and Hall Re-opening

Tim advised that Kay and Alice had produced the 'Covid-19 Pack for Hall Users' recently circulated to the Committee for comment.

The only comment received came from Louisa, who queried the amount of cleaning required. She suggested the Hall employ a cleaner to take on this task, to ensure a thorough clean and reduce the responsibility for older groups.

Without our usual income it could be difficult to meet the high cost of a cleaner. It was suggested that with smaller groups using minimum space the cleaning should be manageable.

Tim is looking to circulate the Covid-19 Pack to Group Leaders/Hirers before 1<sup>st</sup> October.

It is important that anyone using the Hall keeps to the required numbers of 6 and follows the guidance. Committee members were asked to maintain awareness. Anyone not following the guidance will be reported.

- Posters will be installed before opening (**Action TS/AM/KM**)
- Possibly look at purchasing some small coffee tables (**Action TS/All**)

## 7. 100 Club

Collection time again!! In order to minimise risks, Vikki has been working on setting up a BACs account so subs can be paid on-line, or people can set up a standing order.

**Action:** Tim to produce a letter (to be posted by Committee members) to current 100 Club punters, advising of these changes, asking them to set up a BACs account or contact their Collector if they prefer to pay cash.

**Action:** Tim/members to review list to ensure it's up to date and where there may be spare numbers.

## 8. AOB

Margaret reported that the Garden recently had a rough sleeper for a few days. Not been seen recently. The Garden Working Group are keeping the garden tidy, however recently a neighbour had a TV cable damaged, so the VH paid for the repair

The gap between VH wall and pigs field is overgrown. As this is not VH land it must therefore be left.

Meeting ended 11.35