

Minutes of the Great Easton Village Hall Committee Meeting Held Wednesday 23rd January 2019 At 10.30am

1.Present:

Welcome and Happy New Year to

Lorna
Margaret
Sally
Louisa
Tim (Chair)
Alice
Vicky (Treasurer)
Kay (Minutes)

Meeting opened: 10.40

2.Minutes of Previous Meeting read and agreed

3.Matters Arising

Request for Vicky to undertake a comparison between income from hire charges with outgoings due to repairs/additional cleaning costs, which are occasionally created following Hall hire. The outcome was inconclusive.

The New Years Eve (NYE) booking by the Corby group was uneventful - no complaints.

A further enquiry has come from another Corby Group for a Christening hire - noon to midnight. Tim is meeting with them next week to discuss.

We want to avoid upsetting people who live close

Action - continue to take bookings from the Corby Groups but monitor at the same time

Mark Haynes was pleased to receive the wine vouchers given as a thank you for his help with the Hall accounts

Charges for GELT

This was agreed in principle at the last meeting - same arrangements as last year. GELT will receive a discounted hire rate for January in return for a percentage of takings.

Doesn't include increased energy costs.

Action: GELT to provide takings information to Tim

Tim to circulate to Committee a comparison of this, together with details of income that would have been generated without the deal.

If acceptable, Tim will amend the wording in the T&Cs so that this special arrangement is available to any Hall users who want to consider a block-booking at reduced rates.

Parish Office - no update

Tim reported that the Hall is changing Broadband supplier at the end of January. This will still be funded by Parish Office for the time being.

PlusNet will be installed, providing a better signal and not so many restrictions/parental controls in place, improving access.

Party Package - Vino Van

Action was for Tim to request a meeting, He has done, also contacted another similar provider. Not heard from either yet.

Action: c/f to next meeting

Alice reported the swing has been fixed by MPT

4.Finances/Fund Raising

Finances: Vicky reported the balance in the HSBC at the end of the year is £12972.81

Outstanding invoice due for the new sound/lighting installation

PC will be paying the VAT however we will need a reserve for incidentals
In consultation with Terry, Tim has authorised an additional receiver for a radio mike (agreed)

Cath Lupton has donated £100 - the Committee noted their thanks to Cath for her continued support and generosity.

Fund Raising:

It was agreed that we would arrange a Table Top Sale for later in the year -
Saturday September 14th 2019

Quiz and Chips night - unclear whether the Chip Van is still in operation

Agreed we would organise a Quiz and Ploughman's Supper

Saturday 6 April 2019

With our new Light and Sound system we can review Film Nights.

5.Stage Refurbishment

This is almost complete

Discussion regarding security of equipment/use of equipment by hall users/security/damage/theft/deposits.

One suggestion, regular users can access equipment free/Irregular users pay an additional deposit. Doesn't address what happens if damage caused by regular users.

Action: Tim to add the equipment to the VH insurance and update

Some customers may want to use their own equipment - unclear whether this is fully covered by Hall insurance, for example, if there's a theft. VH insurance has a limit, therefore anyone storing items on the premises prior to performance i.e. costumes/equipment/musical instruments etc will need to check cover with their own insurers.

An 'At Owners Risk' statement may be required in the T&Cs

c/f this discussion to next meeting

Action: Alice to get a new bolt for stage door

At the moment it is unclear how to use the new equipment. Hall may need to provide instructions/back up etc

Action: Agreed to c/f Stage Tax and operational Instructions to next meeting

Our old Portable Unit is available to hire - hire charges to be agreed.

6.AOB

People accessing the Hall or using the Hall as a short cut when Groups are there. Tim to monitor.

Flexible charging - how to monitor/police additional hours often used for "setting up" i.e. setting out chairs and stage for performances/stocking the bar for parties/events, catering. Should these be booked in the calendar and paid for?

Unable to resolve after discussion

Meeting closed 12.10

Date of next meeting: 27th March 2019 10.30 at the VH