

**MINUTES OF THE VILLAGE HALL COMMITTEE MEETING**  
**HELD 27 APRIL 2015 at THE VILLAGE HALL**

Present:

Margaret Stamp  
Alice Murdock  
Tim Smith (Chair)  
Sally Armstrong  
Lorna Bryant  
Vicki Halliday (Treasurer)  
Marie Harrison-Butlin  
Kay Mitchell (Secretary)

Apologies:

Alan Wilmer

Meeting started at 19.33 pm

1 Minutes of Previous Meeting

Read and agreed

2 Matters Arising

Opera Minima no longer need the back-drop on the stage

3. Hall Maintenance

Following the recent spring clean there were a lot of positive comments regarding the Hall's presentation.

There are a number of outstanding repairs. Alice has approached George Robbins to quote for an estimated 3 days of work at approx. £120 per day.

**Committee members in agreement for repairs to be completed**

TS has the list of repairs that need doing if members want to see them

4. Key Safe

Committee discussed the option of installing a Key Safe by the front door. Groups and Hall Users to be issued with a code to access the safe – promotes security and ensures Hall is locked after use.

Question about lighting in winter months – touch light to be installed.

**Committee members in agreement**

5. Complaint

Good Companions have complained about the tables and chairs being relocated to the stage. They find it difficult to remove them and were upset they hadn't been consulted. Tim has suggested to them a member of GC joins the Village Hall Committee.

Playgroup and Youth Club items now in the storeroom – overall there have been positive comments regarding the changes.

#### 6. Hall Charges-starting 01/06/15

Email has been sent to Committee members regarding changes to Hall charges. Some have responded.

Taking these into account, charges have been simplified:

Main Hall:

£15 per hour Weekends (including Friday), £10 per hour Monday to Thursday.

Small Room:

£7.50 Weekends, £5 Monday to Thursday

There will be a discount for regular users/block bookings if the hirer pays up-front.

New groups may also receive a discount as an incentive

May be some negotiation for existing groups (Whist)

Terms and Conditions in the process of being developed

**Committee agreed the new charges and these would be put on the VH Website**

#### 7. Finance

Detailed report distributed by Vicki Halliday

Approximately £4500 in VH account

AW has donated £60 from delivery of the Trader.

It was reported there may be £30 from the Shop.

Julian Evans evening was successful and raised over £400

Discussed how we can apply for Grants. David Gibley was very successful at securing money through Grants/Awards

**Committee to find a way to investigate and apply for Grants  
TS making enquiries about purchasing a projector and pull-down screen for use by VH Groups.**

#### 8. Fund Raising

Jumble Sale 09/05/15: Advert in Parish magazine

SA doing the A frame

Arrangements and timings agreed for collection and sorting of jumble.

Committee members available for most/part of the event  
AM/SA/MS/KM/MH-B/VH  
Tombola to be organised

#### Future Events:

BBQ and Treasure Hunt 27/06/15-Elaine Hankey will organise the BBQ.

Quiz and Chips 26/09/15 – Dave the Fish and Chip Man is booked.  
Pamper Night in November–work in progress (VH)

Possible speakers evenings:

Archer's Speaker – need to know what she charges (KM)

Jon Anderson from Gladiators (TS)

#### Panto

KM has met with Louisa Feltham on a number of occasions.

AW planning an open day at the VH, which will be used to promote the Panto

**Members needed urgently for the Panto Committee-currently too small to complete tasks and promote the Panto**

Village Showcase – being organised by AW. He has sent apologies so update unavailable.

#### 9. Village Fete

The Committee discussed whether there is scope to combine the Church Fete into a village fete.

**To be carried forward**

#### 10. AOB

- Chairs need steam cleaning (AM)
- Query whether dogs can be brought into the VH raised (MH-B). Committee agreed this wasn't a problem
- Tim has found some old lights under the stage – these have been sold on ebay
- Tim advised that David Gibley has secured insurance under Parish Council Public Liability Insurance
- Tim advised Committee that his presence on the VHC could be reduced in future, due to happy additional commitments arriving in his personal life.

Meeting ended at 20.50pm

Date and time of next meeting: 15 June 2015 7.30pm

