

## MINUTES OF THE GREAT EASTON VILLAGE HALL COMMITTEE HELD 23 JUNE 2014 AT

### GREAT EASTON VILLAGE HALL

#### Present

Tim Smith (Chair)

Alice Murdock (Vice Chair)

Alan Wilmer

Val McKeggie

Vicky Halliday (Treasurer)

Lorna Bryant

Margaret Stamp

Kay Mitchell (Minutes)

#### Apologies

(received from) Marie Harrison-Butlin

Nora Clarke

Ruth Page

#### Meeting commenced 7.30pm

Minutes of the last meeting were read and agreed.

#### Matters Arising

Repairs: The light in the hall still needs fixing. Alan to contact Mr Ford

**Action AW**

Curtain pole on stage needs attention

**Action AM**

Tim has written to all regular Hall users to advise them of terms of usage and a reminder to lock the Hall after use.

Treasurer update: Vicky reported that Nat West has partly resolved the signatory issues. Vicky and Alice can now sign however Tim is still not a signatory, despite completing the necessary forms. Vicky has alerted Nat West, however a decision has been made not to go back with Tim to complete all the paperwork as Vicky can manage with current arrangements. Vicky is now exploring other banking options with the intention of leaving Nat West.

Vicky provided a financial report to members. Current balance is £3103.23. There are still some outstanding invoices which need following up. Tim will write to Club treasurers if needed.

AEON insurance is due and Vicky will send a cheque.

Eric Craven has given Tim a £20 donation to the Hall in lieu of Phil Johnson mowing his paddock.

Fund Raising: The Jumble Sale in May made £266.60, and Alice has secured £24.15 from Cash for Clothes making a total of £290.75. There are still items on the stage that Alice needs to take to a Car Boot sale so it is possible we will exceed £300.

PIP: Is going ahead 05/07/14. Nora has emailed as she is in need of help with various tasks on the day. Members have offered to help but have not heard back from Nora. Charlie Jepherson has done a plan of the layout, with people to nominate themselves for tasks/activities.

Toilets-in the absence of Portaloos. The Village Hall toilets will be used so signage will need preparing. The meeting felt it might be a good idea for someone to be on duty. Another option would be to direct people to the pub. Alice will explore this further **Action AM**

Future Fund Raising:

Auction of Promises – Tim to follow up with Flick **Action TS**

Bingo Evening – scheduled for 06/09/14, 5 – 7pm. Advert will be in the July issue of the Parish Magazine. Marie has the bingo cards and Nora was organising the Caller **Action NC**

Halloween Party – Alice has kept some items back from the Jumble Sale. Ruth not present to provide feedback. **Action RP**

Pamper Evening – Vicky has taken advice and ideas about and now needs to set up a meeting with Ruth and Nora to organise this in November **Action: VH/NC/RP**

Panto 2015 – Kay confirmed that Isobel Wright still has the scripts. Will need to set up a Panto Committee at some point. **Action KM**

Hall Charges: Last time these were revised was 2012 therefore this is a good opportunity to review them. Time and Alice are working on this and will email round to members for comments.

**Action: TS/AM**

Letter Box: The Parish Council have asked if they could have a letter box fitted as everything is being delivered to the Rectory. The request is for a lockable box which the church will supply. The Committee agreed in principle. The Parish Council will provide some examples and discuss where the box could be located. **Action: TS**

AOB: Floor needs refurbishing. Alice has asked George Robbins if he could provide a quote.

Kay reported that the WI are putting together their speakers schedule for 2015. They have identified some options that might be worth a joint enterprise with the Village Hall, namely a Comedy Evening and a Gospel Choir. Kay to report at next meeting. **Action: KM**

Alice advised that arrangements are going ahead with the 1914-18 Commemoration and more details to follow.

Tim is going to research cheaper suppliers **Action TS**

Meeting closed at 8.45pm

**DATE OF NEXT MEETING; 28 July 2014 at 7.30 pm**