

Great Easton Village Hall Committee
Minutes of Meeting: Monday 12th March 2012@ 8pm

Attendees:	Apologies:	Minutes Distribution:
Flick Craven (Chair)	Nikki	Attendees
Marie Harrison-Butlin	Kay Mitchell	Apologies
Shirley Connon	Elizabeth Hankey	
Alice Murdock		
Tim Smith		
Haylea Smith (Sec)		
David Gibley		
Elizabeth Hankey		
Sally Armstrong		
Suzy Hobbs		
Abigail Johnson		
Alan Wilmer		
Margaret Stamp		

Apologies / Introductions

- Apologies were given as above

Previous Minutes

- The previous minutes (4th January 2012) were agreed to be an accurate record of the meeting.

Matters Arising

- Shirley to follow up getting copies of photos of the hall from the wedding that was held in the summer to be put into a Village Hall portfolio for prospective hirers to review

Action: Shirley to follow this up

- Jubilee Bunting:
 - Elizabeth was unable to get tape for the bunting from the wholesalers. However it was noted that it is sold at Market Harborough market. Margaret kindly agreed to go to the market and buy some and £25 expenditure was agreed for this

Action: Margaret to buy tape for bunting

- Alice kindly agreed to co-ordinate the making of the bunting. It was agreed that we would have a bunting sewing evening on Monday 26th March – those who can attend to bring working sewing machines, cotton and extension leads. It was also noted that if people can't sew etc it would be great to have help with cutting etc.
- Problem with Roof: David asked Simon to look at the roof and provide an initial quote. The problem with the roof is severe nail rot on the main hall roof (the roof on the extension is fine); the nails holding the slates in place are corroded. The remedial work required involves removing the slates, re-felting, re-battening and replacing slates where necessary. Original slates would be used on the front elevation with any new slates being put on the rear elevation. The roof would be re-insulated at the same time. The quote provided for the work is £10,000 including all scaffolding, necessary insurance etc. Other quotes would also be sought prior to work starting. It was noted that the work is not urgent at present.

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Flick is going to write to Harborough Council and other relevant bodies to see what grants could be secured and Alice will also raise it at the next Parish Council Meeting, although Alice pointed out that Parish Council funds are limited at present. David volunteered to write an information letter to the Parish Council. It was noted that we will need to increase the number of fund raising events to manage the cost of the roof repair and will advertise all fund raising events going forward as being for the roof fund

Action: Flick to write to Harborough Council and other relevant bodies to find out what grants, if any, are available

Action: Alice to raise the cost of roof repairs at the next Parish Council Meeting and to see if any financial support is available

Action: Haylea to add roof fund raising to the agenda for the next committee meeting

- 20-22 April Wedding – chairs to be moved out of the hall on the evening of 19th April – Alan will confirm but has kindly offered the use of his barn and trailer. Flick will speak to Nikki as help will be needed from the after school club to clear the stage etc. The wedding party have the Hall booked on Saturday and Sunday so the chairs will need to be brought back in on the Monday morning (23rd)

Action: Alan to confirm if his barn and trailer can be used

Action: Flick to speak to Nikki re assistance from the after school club

- Other weddings have been booked – the dates and requirements are below:
 - May 25 – 27
 - June 22nd
 - For both of the above the stage needs to be cleared but the chairs are needed so the chairs can be taken out of the outside store and the toys put in there

Action: Flick to speak to Nikki re these dates and requirements

Spring Activities

- It was agreed not to hold on Spring / Summer activities due to the volume of activity going on before and during the Jubilee etc.
- It was agreed that we should bring the Autumn quiz and chips forward to September 15th or 22nd and then have other fund raising events during the winter.

Action: Shirley/Tim/Haylea to finalise date of next Quiz & Chips

A.O.B

- Margaret and Alan agreed to join the Committee and were welcomed by the other members
- The Committee agreed that something should be done to show our appreciation to following his time as Chair. It was agreed that he would appreciate a nice bottle of red wine and Flick kindly agreed to arrange this

Action: Flick to arrange a bottle of red wine for Nick as a thank you from the Committee

- Sure Start were due to make their annual contribution to heating / running costs in January but this has not been received. David to speak to them to follow this up as he has been involved previously

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Action: David to speak to Sure Start re annual contribution

- Marie updated that she has fixed a wall bracket which was broken and that a frame had been broken by the Youth Club but this had been replaced by them. She noted that a key for the Committee Room was missing. Marie will be on holiday w/c 9th April for 1 week and Judith has kindly agreed to cover
- David advised that the annual boiler service has been completed at a cost of £38
- Sally advised that the new padded chairs need to have their screws checked and tightened regularly as they work loose making the chairs unstable
- Haylea advised that she will send out an updated contacts list to the Committee Members. Please send any amendments back to Haylea so that the list can be updated

Action: Haylea to send the current contacts list to the Committee

Action: All to review contacts and send any amendments to Haylea

Next meeting: Wednesday 2nd May at 8.00pm