

Great Easton Village Hall Committee
Minutes of Meeting: Wednesday 4th January 2011@ 8pm

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|-----------------------|-----------------|-----------------------|
| Attendees: | Apologies: | Minutes Distribution: |
| Nick Meyer (Chair) | Nikki | Attendees |
| Marie Harrison-Butlin | Suzy | Apologies |
| Shirley Connon | Abigail Johnson | |
| Alice Murdock | Kay Mitchell | |
| Tim Smith | Flick Craven | |
| Haylea Smith (Sec) | Sally Armstrong | |
| David Gibley | | |
| Elizabeth Hankey | | |

Apologies / Introductions

- Apologies were given as above

Previous Minutes

- The previous minutes (9th November 2011) were agreed to be an accurate record of the meeting.

Matters Arising

- Shirley to follow up getting copies of photos of the hall from the wedding that was held in the summer to be put into a Village Hall portfolio for prospective hirers to review

Action: Shirley to follow this up

- The Committee all felt that a portfolio for the Hall was a good idea and Nick kindly agreed to take some photographs of the Hall for this purpose

Action: Nick to photograph the Hall for the portfolio

- The Committee thanked Nick and Sue for hosting Judith's leaving supper which was viewed as a great success
- Make 5 made £312; takings from the raffle were level year on year, refreshment sales were up due to the home made biscuits and sales of goods were down year on year. There were a number of competing events in local villages that weekend so it was agreed that next year Make 5 should be run earlier so that there would be less competition (mid October). The Committee thanked Alice for arranging this event.
- Fabric is still being collected for Jubilee bunting. If anyone wants to volunteer for cutting let Marie know. It was agreed that if anyone wants to give fabric for the bunting this is on a purely voluntary basis. Tape to adhere the bunting to will need to be purchased by the Village Hall Committee. Elizabeth will look for some in the wholesalers in Leicester when she next visits

Action: Elizabeth to look for / purchase bunting tape when visiting the wholesalers

- David is following up with Simon re detail of work required and estimate for the roof repairs. Additional quotes will also be needed for this work

Action: David to update at the next meeting

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- A wedding is being held at the Hall the weekend of 20/21/22 April at a cost of £250. The whole stage will need to be emptied and the chairs also removed from the Hall. All rooms will be needed and a marquee will be erected in the garden. The Hall is booked from 4pm on Friday (after Singing Sally). Nick to speak to Abigail to see if the chairs could be loaded onto a trailer and stored at the farm over the weekend, this would leave the outdoor storage free for toys etc. Nick also to speak to Nikki re clearing as much of the stage as possible in advance. Volunteers will be needed to move chairs etc on Thursday 19th April in the evening.

Action: Nick to speak to Abigail and Nikki

- David has replaced the padlock on the notice board – the code remains the same

Committee Room Hire

- Recent enquiries re use of the Committee Room have highlighted the need to have a hire policy for this space
- Nick has spoken to Sure Start to ensure that they will not sub-contract out their 3 free sessions per week as one prospective user had explored this option. It was agreed that this would be unfair to other users who would be asked to pay for this space; the agreement for the 3 free sessions per week is with Sure Start directly
- It was agreed that the charges for the use of the Committee Room should be £2 per hour during the day and £3 per hour in the evening. This is for the use of the Committee Room complex (access from the rear, Committee Room and toilet by it). Hire of the Committee Room does not include use of the main hall, kitchen and toilets.
- It was also noted that there are some activities for which the Committee Room should not be hired out including messy play (due to carpet cost) and singing clubs (due to conflict with Singing Sally – this was included in the Sure Start contract)

Action: Nick to clarify the activities which are/are not, acceptable in this space

- Nick offered to speak to the prospective users who have expressed an interest in using this space re the agreed hire charges.

Action: Nick to speak to those who have enquired about hiring the Committee Room

- Elizabeth suggested that she put a poster in the shop re the Village Hall spaces that are available to hire

Spring Activities

- Potential activities for the Spring were discussed. It was noted that in terms of village activities there is a Youth Club Quiz on March 3rd and a Race Night in aid of the Jubilee celebrations on 19th May so we need to avoid planning activities around those times
- Various options were discussed but it was felt that the best idea was an Olympic Countdown Party / Pre Olympic Party on 7th July. The following activities were considered for the event:
 - Barbecue
 - Face painting
 - Bar
 - Live music

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- Paper based quiz (as per Right Royal Knees Up)
- Sweep stake (Which country to win gold in X events)

Action: Shirley to check if Gary is free on that date

- It was agreed that we will run another Quiz and Chips in the autumn

Committee Chair

- Nick will be standing down at the AGM
- David has been Chair previously and does not want to do this again, though he is prepared to continue as Vice Chair to support the new Chair
- All need to think about a replacement and also potential new Committee members to keep bringing new views and personalities into the Committee

A.O.B

- The next meeting includes the A.G.M.

Action: Haylea to ensure it is advertised in the Parish Magazine by 5th February and to give a copy of the advert to Elizabeth (for display in the shop) and Marie (for display in the Hall)

**Next meeting: Monday 12th March
7:30pm A.G.M
8.00pm Committee Meeting**