

Great Easton Village Hall Committee
Minutes of Meeting: Monday 14th March 2011@ 8pm

Attendees:	Apologies:	Minutes Distribution:
Nick Meyer (Chair)	Abigail Johnson	Attendees
Judith Lloyd	Nikki	Apologies
Sally Armstrong	Elizabeth Hankey	
Alice Murdock		
Shirley Cannon		
Flick Craven		
Alice Murdock		
Tim Smith		
Kay Mitchell		
David Gibley		
Suzy		
Haylea Smith (Sec)		

Apologies / Introductions

- Apologies were given from Nikki, Elizabeth and Abigail

Previous Minutes

- The previous minutes (10th January 2011) were agreed to be an accurate record of the meeting.

Matters Arising

- Wall ownership is still being investigated. Deeds need to be checked with the solicitor in Market Harborough. Alice is still pursuing this.

Action: Alice to update the committee at the next meeting

- Quiz & Chips was successful again however even though 50% more wine was bought we still had to buy more during the event. Elizabeth has said that she could help us with purchasing wine on a sale or return basis next time. It was agreed that excess would be bought next time and stored if needed. The next Quiz & Chips will be booked for October – Shirley will confirm date. Bar prices to be reviewed ahead of the event with a view to being able to further increase the profitability of the event

Action: Shirley to book Fish & Chip van and confirm date of next Quiz & Chips

Children's Centre

- Work has now been completed
- Official handover is 23/3 at 3pm – this will be Tim Hales handing over to Alison Monroe who is the outreach worker using the room
- 2 IKEA chairs and a lockable cupboard are to be installed in the committee room
- Judith queried whether any chairs would be put in the waiting area – Nick suggested that the waiting area would be used rarely but we could put some of our new comfortable chairs in there
- David raised that the door from the hall to the fire exit by the committee room should always be unlocked. It was suggested that 'In Use' signs could be displayed on the door from the hall to the committee room corridor to maintain privacy for those using the children's centre as the door cannot be locked.

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- New fire exit sign is needed for the door from the hall to the committee room fire exit – Nick agreed to buy this

Action: Nick to buy new fire exit sign

- Judith pointed out that there are a lot of keys in the committee room. Nick said that he would look at this with Tim Hales when they meet.
- Potential other uses for the newly refurbished committee room etc were discussed. It was suggested that it could be used for remote clinics by doctors, nurses or chiropodists. Flick pointed out that there will be a lot of considerations if a doctor uses it e.g. they may need access to a computer and may need resuscitation equipment etc on the property

Action: Nick to speak to Dr Pickering to identify possible usage opportunities

Chairs and Carpets

- Nick showed the proposed new chairs. It was agreed that 32 would be bought in burgundy at a cost of £21.75 + VAT each
- Bar carpet to be replaced in burgundy colour. It was suggested that carpet tiles should be used so that stained or damaged tiles could be replaced. Tim raised the risk of trips with carpet tiles if they lift at the edges. It was agreed that we would use carpet. Nick agreed to get quotes.

Action: Nick to get quotes for new carpet

- It was suggested that a PA system be purchased for the hall to use for events like the quiz.

Action: David & Tim to investigate options for PA systems

Remuneration of Caretaker

- It was agreed that remuneration would be increased from 90 to £120

Village Hall Hire Charges

- Charges were reviewed by the sub-committee as agreed at previous meeting (Shirley, Judith, Sally, Nick)
- Suggested new charges have been agreed and will be communicated to users by Judith. Although our prices have increased it was noted that we are still very competitive vs other village halls
- We have been charging Nikki £2 per hour to support her when starting off the after school club. It was noted that this has now been ongoing for a year and these rates are significantly below the standard rate. The committee agreed that the charge should increase to £4 per hour, which is still a discounted rate, and that this should be reviewed again in 6 months by the committee. Nick agreed to speak to Nikki about this

Action: Nick to speak to Nikki re revised hire charges

Royal Wedding

- We agreed that we would have a 'Right Royal Knees Up' in the hall on 29th April fro 6pm to 11pm. Event will be a 'bring and share' buffet, bar provided, Red white and blue dress optional.
- Tickets will be £1 for children (under 5's free) and £2 for adults and will be sold from the village shop – the event is ticketed so that we can

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get an idea of the numbers attending. Tickets will be exchanged for a 'Royal Cocktail' on arrival

- Sally agreed to create tickets and posters:

Action: Sally to create tickets and posters

- Shirley to order booze and will liaise with Elizabeth re this:
 - 1.5 barrels beer
 - Stock up on lager, cider, red and white wine
 - 3 cocktails – red, white and blue

Action: Shirley to buy alcohol

- Music to be played during the event – Tim to co-ordinate supported by music sub committee (Sally & David)

Action: Tim to arrange music with support of sub committee

Other Future Events

- Suggestions for other future fundraising events were:
 - Quiz & Chips (autumn)
 - Royal Wedding (29/04)
 - Beat the Bounds
 - Crazy Golf around the village ending up at the Village Hall
 - Make 5
 - Pudding club
- Future fundraising activity is to be discussed at the next meeting

Action: Haylea to add to agenda for next meeting.

A.O.B

- When renting the hall are people renting the garden? It was agreed that the perception is that the hire of the hall does include hire of the garden though it was noted that people do like to use the swings with their children. The committee recognised this fact however they also noted that the new recreation ground will soon be open
- Alice advised the committee that more gilt plates are available should we want them – it was agreed that we would not take these based on the limited storage space available
- A letter has been received from Mr and Mrs Armstrong re the new storage outside. It was agreed that we must ensure that the lighting outside is adequate for people using the hall to enter and exit the storage safely. Re the positioning of the doors on the storage, they are in the best place possible based on the size of the storage unit.
Nick will reply to Mr & Mrs Armstrong

Action: Nick to reply to Mr & Mrs Armstrong

Next meeting: Monday 11th April 8.00pm