

Great Easton Village Hall Committee Annual General Meeting
Minutes of Meeting: Monday 14th March 2011@ 7.30pm

Committee Attendees:	Committee Apologies:	Minutes Distribution:
Nick Meyer (Chair)	Abigail Johnson	Attendees
Judith Lloyd	Nikki	Apologies
Sally Armstrong	Elizabeth Hankey	
Alice Murdock		
Shirley Connon (Treasurer)		
Flick Craven	Other Attendees:	
Alice Murdock	Cath	
Tim Smith	Ena	
Kay Mitchell	Maureen Black	
David Gibley (VC)		
Suzy		
Haylea Smith (Sec)		

Apologies / Introductions

- Apologies were given from Nikki, Elizabeth and Abigail
- Nick welcomed Cath, Ena and Maureen to the meeting

Previous Minutes

- The minutes of the previous AGM (29th March 2010) were agreed to be an accurate record of the meeting.

Matters Arising

- No matters arising

Election of Officers

- Sally nominated Nick as Chair, Flick seconded. Nick advised that this he would like to stand down as Chair after one more year
- Flick nominated David as Vice Chair, Judith seconded
- Shirley nominated Haylea as Secretary, Alice seconded
- Flick nominated Shirley as Treasurer, David seconded
- All nominations were unanimously agreed by the Committee

Chairman's Report

- See attached

Treasurer's Report

- See attached
- £2.5k left in bank at end of December. Since then the £5k funding has come through from Harborough Council from the Children's Centre works. Current balance is £6.5k
- Maureen, having reviewed the income from events, pointed out that we must be careful to run events which generate a good amount of income. The Committee agreed and pointed out that all events other than the Barn Dance had generated a healthy profit
- Ena queried whether the donation from the Children's Centre also covered the heating costs. Nick advised that the Council will also be paying approx £450 p.a. towards heating and caretaking

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Caretaker's Report

- Judith advised that there had been good feedback since the refurbishment and that bookings have been at least 25% up since then
- The Hall is now being used 5/6 days per week
- David commented that the Hall is maintained to a high standard and this is largely thanks to Judith. The Committee agreed unanimously with this comment.

A.O.B

- Cath asked for confirmation of where the fire exits are. Nick advised that they are in the bar area, the front door, and by the Committee Room. Cath queried whether the access door to the fire exit by the Committee Room would be locked i.e. would the fire exit be available. Nick advised that the fire exit would be available for use
- Cath mentioned that the swings in the garden have generally been for any young child to use. If Sure Start begin to use the Committee Room does that mean that other children can't use the swings at those times? Nick responded that it would not affect access to the swings as Sure Start are only using the Committee Room and this does not give them any exclusive rights to any other part of the building or grounds
- Cath mentioned that hanging baskets should be a certain distance from the pavement and queried whether the safety of the Village Hall hanging baskets had been checked. She also said that she would like to have a basket again and kindly said that she would spend some line dancing funds to replace some if needed. Nick explained that he checked with the Health & Safety Officer at Harborough Council last year and they said that as long as we check the hanging baskets and are happy that they are safe and secure then that is sufficient for them
- Ena queried whether the Village Hall risk assessment had been updated. Nick confirmed that this had been done
- Ena raised a question regarding the new outside storage. Now that the chairs are stored outside how can users get more chairs out should they be needed? Judith advised that there is a key in the kitchen with a note so that people can gain access to the outside storage and also advised that there are lights outside and in the shed

Meeting Closed @ 8pm

Date of Next meeting: TBC