

Great Easton Village Hall Committee  
Minutes of Meeting: Monday 10<sup>th</sup> January 2011@ 8pm

Attendees:	Apologies:	Minutes Distribution:
Nick Meyer (Chair)	David Gibley	Attendees
Judith Lloyd	Nikki	Apologies
Sally Armstrong	Elizabeth Hankey	
Alice Murdock		
Shirley Connon		
Flick Craven		
Alice Murdock		
Tim Smith		
Kay Mitchell		
Abigail Johnson		
Suzy		
Haylea Smith (Sec)		

Apologies / Introductions

- Nick welcomed Kay Mitchell to the committee. Kay will be representing the Women's Institute
- Apologies were given as per above list

Previous Minutes

- The previous minutes (22<sup>nd</sup> November 2010) were agreed to be an accurate record of the meeting.

Matters Arising

- Smoke and carbon dioxide detectors have been sourced and are now in situ
- Make 5 was very successful – there was a good turnout despite the weather and total profit was £265. There were over 30 exhibitors and the committee agreed that Alice did an excellent job. It was noted that there was a limited uptake on refreshments and it was agreed that we would advertise more widely the next time we have this event e.g. in the Village Monthly
- Ownership of the wall in the garden has not yet been established. This wall requires some attention – Alice agreed to follow up ownership

**Action: Alice to follow up wall ownership**

- The paddock land which is going to be sold is designated as important open land and must be kept as agricultural land therefore it is not an option as extended garden space
- Judith put up a vandalism notice in the ladies toilet and there has been no further damage since. The notice has now been taken down

Children's Centre

- Work is due to start on 17<sup>th</sup> January and should take 5 weeks
- The contractors will not require access to the main hall therefore there will be no disruption to children's clubs etc.
- Concern has been raised as the piano will need to be moved into the main hall and the lid is not lockable so there is a risk of damage. Nick will look at putting a buckle around the cover to prevent children accessing it and it will be sited facing the wall. The choir does not start again until February so it can be bundled up securely in the meantime.

Great Easton Village Hall Committee  
Minutes of Meeting: Monday 10<sup>th</sup> January 2011@ 8pm

**Action: Nick to look at options for securing the piano**

- Contractors will be erecting a temporary store outside during the works

Quiz & Chips

- Next quiz and chips night will take place on Saturday 26<sup>th</sup> February
- Doors to open at 7pm with quiz starting at 7.30pm
- All to meet at the hall to set up at 6pm
- Fish & Chip man will be ready to serve food at 8.30pm so there will be a break then and dingbats etc will be distributed for completion during this break
- Sally agreed to organise vinegar and ketchup and Shirley will order a barrel of beer and purchase wine and soft drinks

**Action: Sally to arrange condiments and Shirley to buy bar stock**

- Sally agreed to print the tickets and Tim will print large posters – it was agreed that maximum number of tickets to be sold is 90

**Action: Sally & Tim to print tickets & posters**

- It was agreed that we would have a raffle with maximum of 3 prizes. Flick agreed to organise the raffle including purchasing some raffle tickets.

**Action: Flick to organise raffle**

Hall Review of Charges

- A sub-committee will meet to review hall charges and bring a proposal to the committee. The sub-committee members are Shirley, Nick & Judith and they will feed back at the next committee meeting.
- It was agreed that the new charges will be effective from the new financial year although any bookings made prior to the new charges being agreed will have the old prices honoured

Hall Priorities For This Year

- Stage lights have been purchased since the last meeting
- Replace carpet in the bar area
- Purchase 30 comfortable chairs – these will be kept in the indoor storage area with 60 plastic chairs being kept in the outside storage area

A.O.B

- Boiler to be turned up slightly in the kitchen then the temperature will be controlled using the main hall thermostat – this is because several users have commented recently that the hall has been cold
- Stage needs to be cleared again prior to opera minima using the hall on 15<sup>th</sup> January – as much as possible needs to be cleared on Thursday night so that the last of it can be quickly removed after the club on Friday
- There is a breakfast club starting for children attending Bringhurst School – this will be in the hall from 7am to 9.30am daily. The club organisers will have their own key to the hall. This activity is planned to start at the beginning of February
- The possibility of a street party to celebrate the Royal Wedding was discussed

**Action: Haylea to add this to the agenda for the next committee meeting**

Great Easton Village Hall Committee  
Minutes of Meeting: Monday 10<sup>th</sup> January 2011@ 8pm

- The next meeting should also include the AGM, the AGM details will need to be publicised in the Parish Magazine

**Action: Haylea to arrange for AGM details to go into the Parish Magazine**

**Next meeting: Monday 14<sup>th</sup> March: AGM @7.30pm and Committee Meeting @ 8.00pm**